**Victory Outreach International**

**World Conference 2017**

**Online LIVE Volunteers Training**

**FUNCTION OUTLINE**

**Location: Victory Outreach Int’l San Dimas Office**

**Saturday, May 20th**

8:30 a.m. **Login Test YouTube Link:**

* Troy – Set up Laptop & Monitor

9:00 a.m. **Trustee Training Session**

* Martha Pedroza Volunteer Info and Introduce Trainer
* Trustee Training – Rosanna Carrillo
  + English – 9:00 – 9:30
  + Spanish – 9:30 – 10:00

10:15 a.m. **DATA Processing Training Session**

* Martha Pedroza Volunteer Info and Introduce Trainer
* Data Training – Jessica Sanchez
  + English – 10:20 – 11:00
  + Spanish – 11:00 – 11:30

11:30 a.m. **REGISTRATION Training Session**

* Martha Pedroza Volunteer Info and Introduce Trainer
* Registration Training – Desiree Zamora
  + English – 11:30 – 12:00 – Desiree Zamora
  + Spanish – 12:00 – 12:30 – Cindy Cardenas

12:30 p.m. **SECURITY Training Session**

* Martha Pedroza Volunteer Info and Introduce Trainer
* Security Training – Abel Rodriguez
  + English – 12:30 – 1:00
  + Spanish – 1:00 – 1:30

1:45 p.m. **USHERS Training Session**

* Martha Pedroza Volunteer Info and Introduce Trainer
* Ushers Training – Raymond Gutierrez
  + English – 1:45 – 2:15
  + Spanish – 2:15 – 3:00

**\*Note: Each Teacher should arrive 30 minutes prior to training and bring power point or training material on their thumb drive. Each teacher is dismissed after they finish their session.**